

BOARD OF DIRECTORS

COUNCIL OF GOVERNORS Chair: Trust Chair

Role: Hold Non Executive Directors to account; represent interest of members and public.

Frequency: Five times per year, with Annual Members' Meeting in September

Membership: All Governors

Chair of the Trust/ Council of Governors (Chair)

In attendance:

Chief Executive

Head of Communications & Corporate Affairs (Trust Secretary)

Members of Board of Directors as required

PA/Minute Taker

Quorum: 9 Governors, with at least 6 from the Public Constituency

Governors' Review, Planning and Membership Committee Chair: Trust Chair or a Non Executive Director

Role: Advise Council on all matters; oversee Council work planning processes and effectiveness, membership communications and data. Agree briefing requirements; prepare policies and major pieces of work.

Frequency:

Four times per year, 2-3 weeks prior to the Council meeting. (Two meetings to oversee content of membership newsletter for delivery April and October.)

Membership:

Chair/Deputy Chair or a Non Executive Director (Chair)

Governors, 12:

Lead Governor

Deputy Lead Governor

Nomination & Remuneration Committee reps, 2

Public Governors, 4

Staff, 2

Appointed, 2

In attendance:

Head of Communications & Corporate Affairs (Trust Secretary)

PA / Note Taker

Quorum: 4 Governors

Governors' Nomination and Remuneration Committee Chair: Trust Chair

Role: Appoint, remove and decide the remuneration, allowances for Chair/Non Executive Directors and their performance.

Frequency:

Two standing meetings per year June and October; ad hoc meetings as required to determine appointments or removals.

Membership:

Chair of the Trust (Chair)

Governors, 10:

Lead Governor

Deputy Lead Governor

Staff, 2 (one only expected to attend)

Appointed, 2

Public Governors, 4

In attendance:

Associate Director of Workforce or Deputy

Head of Communications & Corporate Affairs (Trust Secretary)

PA / Note Taker

Quorum: 4 Governors